

**Town of
New Marlborough Board of Assessors
Minutes of Meeting August 31, 2015**

Members present: Marsha A. Pshenishny, Chairman and Wendy Miller and Freddie Friedman.

The meeting was called to order at 7:12PM.

The following business was discussed:

Marsha discussed changing the scheduled meeting times from the 1st and 3rd Mondays of each month at 7:00pm to during a daytime schedule. Several times and days were discussed and the Assessors unanimously approved and voted to change the meeting time to the 1st and 3rd Tuesday of each month at 10:30 am. This will be effective Tuesday, September 15th at 10:30am.

Marsha discussed the change in the allocation of payroll and the error that has occurred. The annual budget was approved for \$6,000. The allocation to each Assessor was divided equally at \$2,000. However, the Chair of the Board of Assessors has always received a higher allocation. The Chair pay should be \$2200.44 annually and the other two members should each receive \$1899.78 annually. This allocation totals the \$6,000 budgeted and approved at the Town's Annual meeting. The adjustment will be retroactive to the date the misallocation first occurred. A motion was made, seconded and so voted to have Marsha inform the Select Board of this discrepancy and obtain their approval to correct the accounting error.

The following items were reviewed, approved and signed:

- 1) Six Motor Vehicle Abatement Applications
- 2) Motor Vehicle Abatement Reports-
Levy Year 2014 \$134.06
Levy Year 2015 \$262.50

Marsha informed the Board that Kapinos' Office will review the Building Permits to obtain the New Growth Figure.

Next meeting scheduled for Tuesday, September 15th 10:30AM.

There being no further business to discuss a motion was made, seconded and voted by all members to adjourn at 7: 57PM.

Respectfully submitted,

Wendy W. Miller