



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

June 3, 2013

The meeting was opened at 6:30pm

Board Members Present: Nathaniel Yohalem, Chairman
Tara White
Michele Shalaby

Others Present: Michael Skorput, Administrative Assistant
Nicole Reid, Administrative Secretary

Review, discuss, and sign warrants, correspondence and minutes.

The minutes from May 13, 2013 were approved as presented.

Announcements

Guardrail installation at the Clayton Mill River Culvert and Canaan Southfield Road is tentatively scheduled for June 10, 2013 from 7:00am – 3:00pm. This will be confirmed in the next 48 hours.

Blackboard Connect / Reverse 911 Service Update

Will Brinker from Blackboard Connect met with department heads earlier today at Town Hall. The purpose of the meeting was to review and discuss the benefits of having a reverse 911 service. Selectman Michele Shalaby attended the meeting and stated “we need to decide how we want to use it, who has access to it and therefore who will be trained on it.” Owen Oberman, present in the audience inquired if there are additional fees for expanding the coverage? Selectman Shalaby will review the contract to see what we have contracted and what is possible.

New Internal Board Policy

The goal of the new Internal Board Policy is getting the Selectmen involved on an individual basis. Selectmen Michele Shalaby will be involved with the Blackboard Connect / Reverse 911 project. This approach will also apply for the different bridge projects as listed below. Selectman Shalaby has offered to create a spreadsheet listing of bridge information.

Bridge	Selectman
Canaan Southfield Culvert	Chairman Yohalem
Clayton Mill River Culvert	Selectman Shalaby
Norfolk Road Bridge	Selectman White
Campell Falls Bridge	Selectman White

Letter Received

The Board received a letter from Attorney Edward McCormick dated May 31, 2013. With this letter the envelope stated "to be opened at an executive session meeting." To comply with this request, the Board agreed to meet in executive session on June 7, 2013 at 10:00am.

Highway Superintendent Position

An offer has been made and verbally accepted. It is anticipated that Charles Loring will be our new Highway Superintendent to begin Monday, June 10, 2013. Paul Krom will be assuming additional responsibilities for the week of June 3, 2013.

A motion was made, seconded and so voted to increase Paul Krom's salary by \$5.00 an hour for the current week due to taking on additional responsibilities.

Storm Nemo

Fema will be at Town Hall on Tuesday June 4, 2013 to assist with the process and paperwork will be submitted shortly there after.

MassWorks Update

The design and engineering is 75% complete as of May 28, 2013. Final plans are expected to be submitted to MassDOT in the next two weeks.

Transfer Station

Michael Skorput and Joe Wilkinson met at the transfer station to review the renovations to be done.

Public Hearing for a Special Permit – Willow Creek Partners, LLP Mepal Manor

A motion was made, seconded and so voted to open the public hearing for the Mepal Manor.

"The intent of this application is to restore the acreage upon which the full service inn operates from the present 40.4 acre parcel of land to the original parcel of land containing 187.6 acres; to increase the number of guest rooms in the inn from twelve to thirteen to provide a handicapped accessible guest room on the ground floor; and to allow as an alternative use to the full-service inn to be located on 187.6 acres, a retreat for adult clients ages eighteen and over who have substance use and compulsive behavior issues."

A presentation was given by the future owners of the property. The Center for Motivation and Change will be the name of what is currently known as Mepal Manor.

There was tremendous support and a positive turnout for this presentation. Several letters of support were also received. Jamie Mullen of the Planning Board stated there are many "co-benefits" to this project and he also supports this application.

A motion was made, seconded and so voted to approve the special permit.

Nathaniel Yohalem, Chair – Yes; Tara White - Yes; Michele Shalaby - Yes

Review and discuss letter from Animal Inspector, Prudence Spalding

A letter was received by Animal Inspector, Prudence Spalding, to request action be taken on a leash law. Administrative assistant, Michael Skorput gave Prudence a copy of proposed by laws. Included in the proposal, is a leash law.

Land Trust / Hadsell Property

Martha Bryan of the Land Trust appeared before the Board to provide an update on the portions of the Hadsell property the Land Trust is currently interested in. She stated they have moved ahead and retained Accord Engineering to do the surveying work. Martha also wanted to confirm that the Selectmen were still on Board with this agreement. Chairman Yohalem agreed and stated that the Board has not changed its mind. He also confirmed that Land Trust was going to approve the terms of the previous discussion [held on April 1, 2013]. Martha confirmed the Land Trust will be meeting over the next week.

Emergency Management Director, Barbara Marchione

Emergency Management Director, Barbara Marchione appeared before the Board to review and discuss grant procedures, tier II procedures, New Marlborough's Emergency Plan and Blackboard Connect.

Being that there was no further business to be brought before the Board a motion was made, seconded and so voted to adjourn at 8:15pm.

Respectfully submitted,



Nicole Reid
Administrative Secretary