



COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN

Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen

June 17, 2013

The meeting was opened at 6:30pm

Board Members Present: Nathaniel Yohalem, Chairman
Tara White
Michele Shalaby

Others Present: Michael Skorput, Administrative Assistant

The minutes for June 3, 2013 were approved as amended. The minutes for June 10, 2013 were waived

Mail Items and Announcements

A recommendation from the Highway Superintendent to designate Paul Krom as Highway Foreman and he suggested Paul receive .50 more an hour for the next three months [review period]. There will be a review at the end of the three month period and assuming it is satisfactory, he will receive an additional .50 an hour raise thereafter.

A motion was made, seconded and so voted to approve the appointment of Paul Krom as Highway foreman and an increase in pay at .50 more per hour.

Chairman Yohalem stated that the Town has entered into a contract with Charles Loring as Highway Superintendent. The term runs from June 10, 2013 to June 30, 2014. The salary is \$57,000.00. There will be a review at the end of six months. If the review is satisfactory, the salary will increase to \$58,500.00. There will be a second review three months thereafter and if that is satisfactory the salary will increase to the rate of \$60,000.00. There is no overtime pay. There is a mutual termination clause of 45 days. He will receive 2 weeks' vacation time. After 6 months of employment, if his performance is satisfactory he will get an additional week of vacation time. In all other respects he will receive the same benefits that other employees do.

Fire Department Inspection Fees

A motion was made, seconded and so voted to approve the new Fire Inspection fees as listed below [effective immediately].

| Inspection | Previous | Current |
|----------------------------------|----------|---------|
| Smoke /Carbon Monoxide detectors | \$50 | \$50 |
| Business Inspection | \$35 | \$50 |
| In ground Tank Removal per hour | \$50 | \$100 |
| Per hour Charge | \$30 | \$30 |
| Furnace with Tank | \$35 | \$50 |
| Tank Only | \$25 | \$50 |
| LP Gas Tank | \$25 | \$50 |
| Certificate of Occupancy | - | \$50 |

Announcement

The Board of Selectmen meeting scheduled on July 29, 2013 will take place at the Firehouse at 6:30pm.

Appointments of FY2014

A motion was made, seconded and so voted to appoint the following positions as listed below.

| Office | Name | Expires | Term | Date of Appointment |
|--|---------------------|---------|------|---------------------|
| Lake Buel Restoration Preservation District Representative | Christopher Hassett | 2013 | 1 Yr | June 17, 2013 |
| Umpachene Park Commission | Robert Twing | 2013 | 1 Yr | June 17, 2013 |
| Solid Waste Coordinator | Roger Levine | 2013 | 1 Yr | June 17, 2013 |
| Sanitary Inspector | Scott Mcfarland | 2013 | 1 Yr | June 17, 2013 |
| Cultural Council | Ned MacDowell | 2013 | 1 Yr | June 17, 2013 |
| Fire Chief | Charles Loring | 2013 | 1Yr | June 17, 2013 |

Chairman Yohalem informed the audience that the Board met with Charles Loring for the position of Fire Chief earlier this evening. The Board discussed conditions of the appointment which include a signed contract with a thirty day mutual termination clause. All appointments of officers in the Fire Department will be subject to approval of the Board of Selectmen. Mr. Loring was agreeable to the terms.

A motion was made, seconded and so voted to appoint Charles Loring as Fire Chief (subject to the signing of a written contract) for the period beginning July 1, 2013 until June 30, 2014.

A list of proposed officers was provided to the Board by Fire Chief, Charles Loring.

A motion was made, seconded and so voted to approve the Fire Officers as listed below subject to the Board's discretion of termination.

| | |
|-------------------------|----------------|
| Deputy Chief | David Smith |
| Assistant Chief | Bob Devorcheck |
| 1 st Captain | Dave Herrick |
| 2 nd Captain | Ed Harvey |
| Lieutenant | Mark Lane |

Bridge Reports

The Clayton Mill River Culvert

This culvert was inspected by the MassDOT in May. The report indicated a structurally deficient rating. It was verbally suggested in May to install guardrails and restrict to one lane. This work was complete on June 10, 2013. Chairman Yohalem recently talked with the State bridge engineer who stated the "band-aid" repairs ultimately need to be taken care of by replacing the entire culvert.

Foley Bridge

There was a site visit on Saturday July 15, 2013 with the Conservation Commission and BSC Engineers followed by a public hearing at Town Hall. Chairman Yohalem was told by the Town Clerk that the presentation was wonderful. It was unfortunate that no one else had shown up for the visit or the hearing.

Campell Falls Road Bridge

In April, the Board submitted a written request to Peter Niles of MassDOT requesting an Acrow Panel bridge [temporary bridge] for the Campell Falls Road Bridge. The Board was immediately notified by the MassDOT to hold off on the acrow panel bridge until the next inspection is completed. The inspection was completed in May and the official report was sent from the MassDOT to another division of the State [Stress Load Division]. This is a bridge that is currently on the State list to repair at its cost. Unfortunately it is estimated to be rebuilt in 2020 and subject to change. The Board wants to make sure the bridge is safe during the interim.

Peter Schuyten, present in the audience inquired if the bridge would be kept open during repairs. Chairman Yohalem responded "yes, by doing repairs it would keep it safe for a longer period of time."

Electrical Aggregation Plan

Administrative Assistant, Michael Skorput provided an overview of the plan to the Board.

A motion was made seconded and so voted to approve the Town of New Marlborough Community Choice Power Supply Program Aggregation Plan with Colonial Power Group Inc. and the Massachusetts Department of Energy Resources.

Jan Johnson, Letter regarding Mill River Farm

Building Inspector, Tom Carmody was present for this portion of the meeting

A presentation was given by Jan Johnson and Jake Levin to introduce them, their new farm, and their intention to provide Farm Dinners which will introduce their agriculture products to a market of interest [see letter attached].

Chairman Yohalem asked Building Inspector, Tom Carmody if he had any concerns. Mr. Carmody said he needs to understand exactly what we were going to do and whether it was a wholly agricultural use of the property or if there was a commercial component to it. The building code talks about buy rite uses, about producing on premises and then having that for sale at a Market; which is fine.

Mr. Carmody highlighted that we are talking about two different entities here. The use of the premises vs. building permits. He also referred to the Farm By-Laws. Chairman Yohalem stated that the only question at this point would be if a Special Permit would be required. Scott McFarland of the Board of Health is also part of this review process. If there is anything else needed, Scott will let Jan or the Board of Selectmen know about additional concerns or requirements.

Chairman Yohalem stated that as long as it is approved by the Board of Health, the Board of Selectmen feels it is a great idea.

Highway Clerk

Chairman Yohalem announced we have received one application for the advertised position of Highway Clerk.

Letters Received

A letter was received from John R. Schreiber of the Historical Society in regard to restoring the New Marlborough Village Cemetery. The Historical Society is going to work for an eight day period beginning August 19, 2013. Jim and Tammy Palmer from the New Marlborough Cemetery Commission have approved the project. Our former Highway Superintendent, Peter Marks has graciously agreed to donate his time to operate the backhoe. The Highway Department is providing a water tank at the site. The Historical Society is asking for approval of the project.

A motion was made, seconded and so voted to approve the project by the Historical Society beginning August 19, 2013.

A letter was received from the Kahn residents in regard to flooding and drainage problems occurring by their driveway. The Board has asked that the letter be forwarded to the Highway Superintendent for his review.

A letter from MassDOT was received in regard to required signage. Administrative Assistant, Michael Skorput stated he was waiting for sign estimates from Highway Superintendent, Charles Loring.

Appointment of Emergency Management Director

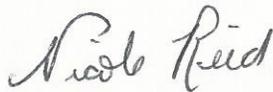
The Board reviewed and discussed the available position of Emergency Management Director as it has received inquiries for the position. Mike Brittan and Ed Harvey were

both interviewed for the position. The Board feels Mike and Ed are excellent candidates for this job. The present Emergency Management Director has indicated a desire to remain in Office. However, it was noted that the current Emergency Management Director indicated she would be resigning from the position on three separate occasions; by phone, in person at a Selectmen's meeting and by email. The Board will entertain having a deputy or an assistant Emergency Management Director.

A motion was made seconded and so voted to appoint Ed Harvey as Emergency Management Director.

Being that there was no further business to be brought before the Board a motion was made, seconded and so voted to adjourn at 7:45pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole Reid".

Nicole Reid
Administrative Secretary