COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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Michele Shalaby, Chair
Nathaniel H. Yohalem
Tara B. White
Board of Selectmen

Minutes of Selectmen's Meeting
Monday, June 29, 2015

Board Members Present: Michele Shalaby, Chair
Nathaniel Yohalem
Tara B. White

Others Present: Joe Kellogg
Mari Enoch
Sharon Fleck, Administrative Secretary
Josh Irwin, Cantina

The meeting of the Board of Selectmen convened at 6 p.m. The minutes were read. **A motion was made, seconded and so voted to approve the minutes of the June 19 meeting. The minutes of June 22 were held until the following week.**

Cantina Block Party – The Cantina will be hosting a block party on Sunday, July 26 where there will be tastings of food and alcohol. The price of admission is $15/person, but no alcohol will be sold. Josh Irwin asked if he would require an Alcohol Beverage Permit, and was advised he would require a permit. The Board asked how the Cantina would manage underage patrons. Josh suggested that different color wrist bands would identify underage patrons.

Highway Superintendent Evaluation - The minutes of this Selectmen's Meeting will be used as a written evaluation for the Highway Superintendent. The Selectmen unanimously agreed that Highway Superintendent, Charles Loring, was doing a good job and were happy with what the Highway Department had accomplished. Chuck was asked what his goals were for FY16. Chuck stated:

- Mow the side of the roads.
- Improve dirt roads.
- Maintain paved roads.
- Fix certain roads and had been paved using cold mix approximately 8 years ago and have not held up.
- Paving Sisson Hill
- Chuck would like to have his employees' salary raised in order to be competitive with neighboring towns.

- Increase staff levels. He stated there should be one Highway employee for every ten miles of road. There are 89 miles of Town roads and only four full-time employees, plus Chuck, supplemented with several other employees at different times of the year.
- Hire a secretary.

Selectman Yohalem requested that Chuck provide the Board with a Capital Plan for major road repairs, as well as major equipment that will be needed over the next few years.

When Chuck was asked to delineate his accomplishments over the past year, he pointed out the paving of County Road,

Once again, Chuck informed the Board of the excessive number of hours he works, especially on weekend calls. The Board recommended that he use some of his Highway employees to fill in on the weekends, enabling them to get some overtime pay and relieving him of that inconvenience.

Highway Truck – A motion was made, seconded and so voted to accept the bid from Ronnie Bassett for the 1997 Ford 350 Truck for $325 and to have Mari Enoch sign the Bill of Sale.

Transfer Station Container – A motion was made, seconded and so voted to sell the Transfer Station container for $1500 to Butternut Basin and to authorize Mari Enoch sign the Bills of Sale.

Mower Agreement – A motion was made, seconded and so voted to approve the Mower Agreement with Sheffield.

MBI Grant – Joe Kellogg advised that the $5,000 MBI Grant is for consulting, financial, and legal services. **A motion was made, seconded and so voted to authorize the Select Chair to sign the grant application.**

Governor's Community Compact – Tara White will discuss this with Ryan Chamberlain, Director of the Governor's Western Office, when he visits New Marlborough.

Elm Knoll Farm – After a discussion with Counsel, a letter will be drafted advising Elm Knoll Farm that corn planted too close to the road will be mowed by the Town, thereby protecting the integrity of the road.

NM5VN – Select Chair, Michele Shalaby advised that she will submit to the NM5VN, on a monthly basis, a selected subject and asked the Board members to consider topics.

Shared Services – Selectman Yohalem discussed the possibility of purchasing a Hot Box and Paver and sharing the cost and use with New Marlborough, Sheffield, and Tyringham. The cost of this purchase is approximately $200,000. The goal is to get total of seven Towns to participate in this venture, thereby reducing the cost to each Town. The Boards of Selectmen of Monterey, Sandisfield, Egremont and Mt. Washington will be contacted to see if they have an interest in this project.

Open Items List - The Open Items List was reviewed. Completed items will be removed from the list prior to the next meeting.

Appointments – A motion was made, seconded and so voted to approve the at-will appointments of the personnel on the attached list. Tara White recused herself from the Accounting Officer and Umpachene Park Commission vote. Nathaniel Yohalem recused himself from the Broadband ad hoc Committee vote.

Joe Kellogg expressed his thanks to the Board, as this is his last meeting. He commended the Board on the way they work together. The Board also thanked Joe for his time and effort, each member expressing the many things they have learned from him.

Broadband Ad Hoc Committee – Nat Yohalem announced that the first meeting of this committee will be Monday, July 6, 2015 at 11 a.m.

Revolutionary War Memorial Plaque – Sharon Fleck stated she received a call from Tom Vincent, Esq. who represented Tom Adams. Tom Adams is requesting a plaque be placed in New Marlborough, perhaps at the Library, to acknowledge the life of his relative, Moses Adams, who lived in New Marlborough and died in the Revolutionary War. This request will be forwarded to the Library Trustees for their evaluation.

Agenda Items - Select Chair, Michele Shalaby, stated she would like to keep two items on the agenda going forward: (1) goals for the Selectmen for FY16, (2) broadband meeting.

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Sharon Fleck
Administrative Secretary

July 14,2015	FY16			
OFFICE	NAME	TERM EXPIRES	Yes	NO
Board of Registrars	Katherine M. Chretien	2016		
	Michelle Dawson	2016		
	Bette Ann Stalker	2016		
	Alicia Brazie	2016		
Conservation Commission	Ned Wilson	2016		
	Freddie Friedman	2016		
	John Schrieber	2016		
	Vacant	2016		
	Vacant	2016		
Board of Appeals	Myron Jaffe	2016		
	Jack Bellinger	2016		
	B. Daniel Litchfield	2016		
	Helen Liveten	2016		
	Sharon Fleck	2016		
Town Administrator	Anne Marie Enoch	2016		
Chief Procuremet Office	Anne Marie Enoch	2016		
Animal Control Officer	John Springstube	2016		
Animal Inspector	Prudence Spaulding	2016		
Sanitary Inspector	Scott McFarland	2016		
Board of Health Agent	Scott McFarland	2016		
Accounting Officer	Tara B. White	2016		
Tax Collector	Gina Campbell	2016		
Assistant Tax Collector	Kathy Chretien	2016		
Town Treasurer	Peter M. Gay	2016		
Assistant Town Treasurer	Katherine M. Chretien	2016		
Field Driver/Fence Viewer	Prudence Spaulding	2016		
Moth Superintendent	Lawrence H. Davis, Jr.	2016		
Burial/Soldier Grave Agent	Courtney K. Turner	2016		
Town Counsel	Jeremia Pollard, Esq.	2016		
Gas Inspector	Robert Krupski	2016		
Assistant Gas Inspector	Donald Hopkins	2016		
Pound Keeper	John Springstube	2016	eliminate in 2016	
Plumbing Inspector	Robert Krupski	2016		
Assistant Plumbing Inspector	Donald Hopkins	2016		
Veterans Agent	Laurie Hils	2016		
Police Chief	Graham Frank	2016		
Fire Chief	Charles Loring III	2016		
Highway Superintendent	Charles Loring III	2016		
Building Inspector	Thomas Carmody	2016		
Wiring Inspector	Richard Aliosi	2016		
Alterate Wiring Inspector	Michael Leining	2016		
Assistant Town Clerk	Sharon Fleck	2016		
Historical Commission	John Sisson	2016		
	Claudette Callahan	2016		
	Helen Liveten	2016		
Right-to-Know Officer	Board of Selectmen			
	Larry Burke, Asst.	2016		
Regional Planning	James Mullen	2016		
Commission Delegate				
Alternate Regional Planning	Patricia Hardyman (hold)			
Commission				
Lake Buel Restoration	Christopher Hassett	2016		

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Preservation District				
Representative				
Council on Aging	Prudence Spaulding, Chair	2016		
	Marsha Harvey	2016		
	Joan Hotaling	2016		
	Merrie Abolafia	2016		
	Bob Abolafia	2016		
Director of Senior Services	Prudence Spaulding	2016		
Umpachene Park Commission	Edgar Zukauskas	2016		
	Tom Billard	2016		
	Robert Twing	2016		
	Vacant	2016		
	Vacant	2015		
Emergency Management Dir.	Ed Harvey	2015		
Deputy Emergency Mgr. Dir.	Michael Britton	2015		
Solid Waste Coordinator	Freddie Friedman	2016		
Technology Committee	Tim Newman	2016		
	Joyce Hackett	2016		
Broadband Ad Hoc Committee	Nat Yohalem	2016		
	Ira Yohalem	2016		
	Mari Enoch	2016		
Town Administrative Consultant	Joe Kellogg	2016		