



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Michele Shalaby, Chair
Nathaniel H. Yohalem
Tara B. White
Board of Selectmen**

**Minutes of Selectmen's Meeting
Monday, August 17, 2015
6 pm.**

Board Members Present: Michele Shalaby, Chair
Nathaniel Yohalem
Tara B. White

Others Present: Mari Enoch, Town Administrator

The meeting of the Board of Selectmen convened at 6 p.m. The minutes of August 3, 2015 were held until the August 31, 2015 meeting.

Review and Award Bids

Joint Highway Materials Bid with Sheffield - A motion was made, seconded and so voted to award the following Highway materials to Joe Wilkinson:

3/8"	Crushed Stone
3/4"	Crushed Stone
1" to 1-1/2"	Crushed Stone
1" to 1-1/2"	Washed Stone
3" minus	Crushed Stone
3"	Processed Gravel
3/4"	Processed Gravel
1-1/2"	Processed Gravel
6"	Crushed Stone
	Bank Run Gravel
	Top Soil

A motion was made, seconded and so voted to award the following Highway materials to Century Aggregates:

3”	Crushed Stone Dense Grade Mix
1-1/4” to 1-1/2”	Crushed Stone Dense Grade Mix
3/4”	Crushed Stone Dense Grade Mix

No award will be made for the Washed Winter Sand until further information is received from the Highway Superintendent, Charles Loring.

Sheffield will vote on the Highway Materials bid at their next Board of Selectmen’s Meeting.

Town Administrator presented the five bids that were received for the County Road repaving project, i.e. Tri-Town (\$131,175), DelSignore (\$146,930), Maxymillian (\$159,880), LB Corp. (\$138,533) (incomplete bid) and W. E. Williams (\$137,355). Highway Superintendent, Chuck Loring, via the Town Administrator, recommended accepting the bid from Tri-Town **A motion was made, seconded and so voted to award the bid to Tri-Town Paving for \$131,175.**

Review and Update on Clayton Mill River Culvert

The Town Administrator advised that Stantec is preparing the bid to go out for the precast concrete pieces. Stantec further advised they were confident this project could be completed by this Fall or early Winter without any additional costs.

Setting Timeline for Joint Board of Selectmen’s/Finance Committee Meeting to Discuss the Broadband Initiative

Select Chair, Michele Shalaby, would like to set a joint meeting with the Finance Committee to share goals as set by the Board of Selectmen, adopt new finance policies, consider broadband efforts, as well as set a Special Town Meeting for broadband and present a five-year road plan. Michele stated she would like the Special Town Meeting set prior to the winter months and before the Annual Town Meeting. Further discussions regarding setting up a Town Meeting for broadband will take place at the next Board of Selectmen’s meeting. Additional information will be available after the Wednesday, August 19 meeting with Eric Nakajima (MBI).

A tentative working meeting for the Board will be for Wednesday, September 2, at 9:30 a.m. in order to discuss goals for the coming year, after which a meeting will be set to discuss these goals with the Finance Committee.

Solicitor’s Policy

Although the Board has not heard back yet from the Police Chief regarding a Solicitor’s Policy, Michele announced she has drafted a policy but will wait for input from the Police Chief.

Personnel Policy

Open issues exist for stipends given for longevity, vacation policy, as well as employees who do not use their health insurance benefit from the Town. The Personnel Committee will be invited to the next Board of Selectmen's meeting to discuss these open issues, the goal being to approve a revised Personnel Policy.

Town Administrator Updates

Alcohol Permits - Two one-day permits were approved and signed by the Board for the Cantina for August 18 and 25.

Vacation Requests - Kathy Chretien has requested vacation for Friday, September 4. Sharon Fleck has requested vacation for the week of August 24. The Board has approved both of these requests. Sharon also requested comp time for September 15-18. There being no comp time policy, the Board advised those days need to be taken off as unpaid vacation,

Colonial Power/Hampshire Power – A three-year extension to the current contract has been proposed to lock in an electrical rate of an average \$.108 per kw/hr for the first year beginning December 1, 2015 – November 30, 2016. Subsequent years will be set during the year when advantageous electrical costs are set by suppliers. Residents can opt out with five days notice. Selectman, Nat Yohalem was concerned about whether or not the Town could opt-out of this agreement. **A motion was made, seconded and so voted to approve the contract with Colonial Power/Hampshire Power contingent upon the Town being able to opt-out of the contract within a reasonable period of time without fees or charges.**

Mari advised she received a phone call regarding a student at SBRSD who would like to attend to the Vo-Ag Program at Housatonic Valley, CT. The Town is mandated to pay tuition per MGL C74, provided an application is filed by April 1 for the upcoming school year. Because the deadline has passed, the Town will not pay the tuition for the student for the 2015-2016 academic year.

Selectmen's Updates

Selectman Yohalem announced there is a Shared Services meeting on Tuesday, August 25, 2015, at 10:30 a.m. in Sheffield. Canaan, CT has been invited to discuss sharing their paver and the Town's grader. He also announced a MBI meeting on Wednesday, August 19 at 10:30 at Town Hall.

Meeting Schedule – The next Board of Selectmen's Meeting is Monday, August 31. There will be no meeting on September 7 which is Labor Day. September 14 is the beginning of Rosh Hashanah, so the next meeting will be Tuesday, September 15, 2015 at 6 p.m.

Selectman, Tara White, inquired as to the progress of filling potholes and that there were some very large potholes to be filled on Norfolk Road and Clayton Mill River Road.

Chairman Shalaby spoke of a phone call she received from Rite-Aid who inquired about coming in to give flu shots; however, the Visiting Nurse Service already provides that service. She will be advised of that information. Michele also advised she will participate in a Webinar that discusses “signs.”

Prue Spaulding reported that the Massachusetts Council on Aging grant application has been mailed, and the MA House bill regarding senior work-off program is moving along in the State Legislature

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn the meeting at 7:12 p.m.

Respectfully submitted,

Sharon Fleck
Administrative Secretary