



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

**Minutes of Selectmen's Meeting
Friday, May 6th, 2016
9:00 AM
WORKING MEETING**

Board Members Present: Michele Shalaby, Chair
Nathaniel Yohalem

Others Present: Mari Enoch, Town Administrator
Tara White, Accountant
Tim Benson, Baystate Municipal Accounting Group
Justin Cole, Baystate Municipal Accounting Group
David Genereux, Baystate Municipal Accounting Group
Nick Federico, Baystate Municipal Accounting Group

The meeting was called to order at 9:40 a.m..

Tim Benson of Baystate Municipal Accounting Group was introduced as the person in charge of municipal client services and will serve as the liaison and contact person between the Town and Baystate.

David Genereux gave a status update on the Treasurer's office. He noted the long standing cash reconciling issue due to the number of Treasurers who have held the position during the previous two years. Although there are some outstanding issues, bank activity has now been reconciled through February. He has also reconciled cash book activity. The time delay between Baystate, which primarily works remotely, and employees in town hall during the reconciliation process was addressed.

Baystate has proposed a contract extension for FY 2017 as its current contract expires on July 31th, 2016. The Selectmen informed the group that they would consider their proposal alongside any applicants for the position of Treasurer which had been advertised.

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Anne Marie Enoch
Town Administrator