



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

**Minutes of Selectmen's Meeting
Monday, June 20, 2016
6 p.m.**

Board Members Present: Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby

Others Present: Mari Enoch, Town Administrator
Sharon Fleck, Administrative Secretary
Michael White
Maureen Krejci
Joseph Krejci
Gail Bellmuth
Richard Holben
Richard Long
Tom Stalker

The meeting of the Board of Selectmen convened at 6:02 p.m. The minutes were read. A motion was made, seconded and so voted to approve the minutes of June 6 and June 13 meetings as amended.

Special Permit – Buggy Whip Factory/Ned Odegaard

Mike White represented the applicant. The Board received no objections from the Planning Board, Board of Health or Conservation Commission. Four abutters were present and there were no objections to the 8' extension requested for "pipe shed" located in the rear of the building.

A motion was made, seconded and so voted to grant the special permit for the purpose of building an 8 foot extension on the north side of the "pipe shed" of an existing pre-existing non-conforming residential structure located at 208 Norfolk Road, Southfield, MA 01259.

Elect Board of Selectmen Vice-Chair

A discussion ensued regarding appointing a Vice Chair of the Board of Selectmen in the event the Chair is not present.

A motion was made, seconded and so voted to appoint Tara B. White as Vice Chair of the Board of Selectmen. (Tara White recused herself as she is a Board member.)

Appointment of 2017 Town Officers

A motion was made, seconded and so voted to approve the attached list of Town Officers for the terms noted. (Tara White recused herself from voting on all financial officers as she is the Town Accountant.)

A motion was made, seconded and so voted to appoint Richard Long, Tom Stalker, Steven Klein, Owen Wright and Michele Shalaby to the Broadband Committee who will serve at the pleasure of the Board of Selectmen.

Appointments for the Agricultural Commission are on hold until the June 27 meeting with the hope of gaining interest of at least one more person. Only two people have currently expressed interest in serving.

In addition, Tim Newman will be contacted to clarify his role on the Technology Committee and what that entails. Also, Sharon will clarify the status of the Wired West Delegate and also determine if Joyce Hackett will continue to be the alternate Wired West Delegate.

Every effort will be made to fill the vacancies on the Zoning Board of Appeals and Umpachene Park Commission.

TOWN ADMINISTRATOR UPDATES

Special Town Meeting Letter – A letter, as drafted and presented by Town Administrator, Mari Enoch, will be sent to the residents regarding the Special Town Meeting and will be signed by Nat Yohalem as Chairman.

Hadsell Street Updates – A “thank you” letter will be sent to Matthew Myers and Francoise Lartique, thanking them for the permanent easement they donated to the Town.

Chuck Loring Vacation – The Board granted requested vacation time to Chuck Loring from June 27-29, 2016.

Berkshire Regional Planning Commission – Will host a meeting on June 28 at Fairview Hospital regarding a Southern Berkshire emergency shelter plan at Simons Rock. This will necessitate an amendment to the Mutual Aid Agreement currently in place. Emergency Management Director, Ed Harvey, conveyed his approval to the Board. Selectman, Tara White, will attend this meeting.

Memorial Day Contingency Plan – A Contingency Plan has been prepared and presented and will be sent to Dave Hastings for his approval.

SELECTMEN’S UPDATES

Broadband Updates – Richard Long, Chairman of the Broadband Committee, reported on the activities of the New Marlborough Broadband Committee along with four surrounding towns. The Committee is waiting to meet with the Mid-Hudson group and a July 5 visit is scheduled in the Town of Leverett. A conversation was held between Richard Long and Bill Ennen who is the Governor’s liaison between MBI and Western Massachusetts. A readiness request form to get into the queue with MBI will be signed, but does not commit the Town to a particular plan. A meeting has been scheduled for July 13 at 10 a.m. in Town Hall with Frontier Communications.

Warrant for Special Town Meeting – will be complete next week.

Staff Meeting – will be scheduled when all department heads are available.

Employment Contract – The employment contract for Town Administrator, Mari Enoch, will be signed next week.

Kathy Chretien Vacation – Clarification is need as to whether Kathy is entitled to five or seven days’ vacation.

Land Trust – Nat will be attending a Land Trust Meeting scheduled for Saturday, June 25. The following items will be discussed:

- 1 Parking for Burritt Day.
- 2 Payment in lieu of taxes.
- 3 Cemetery donation
- 4 Drainage at the Meeting House and Rt. 57.

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn the meeting at 7: 18 p.m.

Respectfully submitted,

Sharon Fleck
Administrative Secretary

<u>June 28,2016</u>	<u>FY16</u>	<u>Appointees</u>
<u>OFFICE</u>	<u>NAME</u>	<u>TERM EXPIRES</u>
Administrative Secretary	Sharon Fleck	2017
Board of Registrars	Katherine M. Chretien	2017
	Michelle Dawson	2017
	Bette Ann Stalker	2017
	Alicia Brazie	2017
Conservation Commission	Ned Wilson	2017
	Freddie Friedman	2017
	John Schrieber	2017
	Rona Easton	2017
Board of Appeals	Vacant	2017
	Jack Bellinger	2017
	B. Daniel Litchfield	2017
	Helen Liveten	2017
	Sharon Fleck	2017
Town Administrator	Anne Marie Enoch	2017
Chief Procurement Officer	Anne Marie Enoch	2017
Animal Control Officer	John Springstube	2017
Inspector of Animals	Prudence Spaulding	2017
Sanitary Inspector	Scott McFarland	2017
Board of Health Agent	Scott McFarland	2017
Accounting Officer	Tara B. White	2017
Tax Collector	Gina Campbell	2017
Assistant Tax Collector	Kathy Chretien	2017
Assistant Treasurer - Tax Title	Gina Campbell	2017
Town Treasurer	Marilyn Fracasso	2017
Assistant Town Treasurer	Katherine M. Chretien	2017
Field Driver/Fence Viewer	Prudence Spaulding	2017
Moth Superintendent	Lawrence H. Davis, Jr.	2017
Burial/Soldier Grave Agent	Courtney K. Turner	2017
Town Counsel	Jeremia Pollard, Esq.	2017
Gas Inspector	Robert Krupski	2017
Assistant Gas Inspector	Donald Hopkins	2017
Pound Keeper	John Springstube	2017
Plumbing Inspector	Robert Krupski	2017
Assistant Plumbing Inspector	Donald Hopkins	2017
Veterans Agent	Laurie Hils	2017
Police Chief	Graham Frank	2019
Fire Chief	Charles Loring III	2017
Highway Superintendent	Charles Loring III	2017
Building Inspector	Thomas Carmody	2017
Wiring Inspector	Richard Aloisi	2017
Alterate Wiring Inspector	Michael Leining	2017
Cultural Council	Louise Yohalem, Chair	2017
	Maureen Hosford	2017
	Tom Weeks, Treasurer	2017
	Cam Adams	2017
	Mary Richie Smith	2018
	Alan Lombardi	2017
	Margie Shapiro	2017
Nan Smith, Secretary	2018	
	Kathy Potoski	2017

OFFICE	NAME	TERM EXPIRES
	Anne Sommers	2019
	Barbara Lowman	2019
	Michele Shalaby	2017
Assistant Town Clerk	Sharon Fleck	2017
Historical Commission	David Hosford	2017
	Claudette Callahan	2017
	Helen Liveten	2017
	John Schrieber	2017
Right-to-Know Officer	Board of Selectmen	
	Larry Burke, Asst.	2017
Regional Planning	James Mullen	2017
Commission Delegate		
Alternate Regional Planning	Patricia Hardyman	2017
Commission		
Lake Buel Restoration	Christopher Hassett	2017
Preservation District		
Representative		
Council on Aging	Prudence Spaulding, Chair	2017
	Marsha Harvey	2017
	Joan Hotaling	2017
	Merrie Abolafia	2017
	Vacant	
Director of Senior Services	Prudence Spaulding	2017
Umpachene Park Commission	Edgar Zukauskas	2017
	Robert Twing	2017
	Vacant	2017
	Vacant	2017
	Vacant	
Emergency Management Dir.	Ed Harvey	2017
Deputy Emergency Mgr. Dir.	Michael Britton	2017
Solid Waste Coordinator	Freddie Friedman	2017
Wired West Delegate	Tim Newman	2017
Broadband Committee	Richard Long, Chairman	
(serves at the pleasure of the	Tom Stalker, Secretary	
Board of Selectmen)	Steve Klein	
	Owen Wright	
	Michele Shalaby	