



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

**Minutes of Selectmen's Meeting
Monday, August 15, 2016
6 p.m.**

Board Members Present: Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby

Others Present: Mari Enoch, Town Administrator
Sharon Fleck, Administrative Secretary
Ian Devine, Land Trust
Martha Bryan, Land Trust
Charles Loring, Highway Superintendent
Alan Lombardi
Richard Long
Tom Stalker

The meeting of the Board of Selectmen convened at 6:00 p.m. The minutes were read. A motion was made, seconded and so voted to approve the minutes of the July 25, 2016 meeting.

Land Trust

Ian Devine, representing the Land Trust, advised the Board of Selectmen that there were three issues he wished to discuss:

1. New Marlborough Drainage Project – Ian explained that heavy rains have caused erosion problems at the Village Green. He was pleased to announce that between the Land Trust and the Highway Superintendent, Charles Loring, they have found a solution to the drainage problem which will be remediated as quickly as possible.
2. Burritt Day Parking – Parking will be available on Mike White's property. The Town will provide him with insurance against any damage that may occur on his property on Burritt Day. A parking lot attendant will be hired by the Land Trust to direct cars on the property.

3. The Land Trust wishes to donate approximately 8.4 acres of land to the Town of New Marlborough, pending approval from the Town voters at the Annual Town Meeting in May 2017. The Land Trust will donate this land, which abuts the Lee Memorial Cemetery in Southfield, and provides the Town with additional cemetery space.

Nat Yohalem extended a “thank you” to the Land Trust and Martha Bryan for their cooperation during negotiations for the cemetery land. The Land Trust will advise the Board of Selectmen if there are any restrictions associated with this transfer. Town Counsel will prepare the necessary documents for this land donation.

Elihu Burritt Day

Board of Selectman Chair, Nat Yohalem, stated there would be two officers on duty during Burritt Day to assist with traffic and handicap parking on the Village Green. Alan Lombardi expressed concern that the number of classic cars that may be displayed during Burritt Day may cause more traffic and people crossing the road. Graham Frank will be alerted to this possibility.

Highway Materials Joint Bid with Sheffield

A spreadsheet was presented indicating the bids and bidders for the Highway Materials bid. The awards were highlighted in “yellow” (see attached). The awards were given to the low bidders which are Century Aggregates, Inc. and Joe Wilkinson Excavating, Inc. Both companies were awarded the bid for delivered 3” Minus Crushed Stone and 6” Crushed Stone. Both Chuck Loring, Highway Superintendent, and Rhonda LaBombard, Town Administrator from Sheffield, recommend the awards.

A motion was made, seconded and so voted to awards the Highway Materials Bid to both Century Aggregates, Inc. and Joe Wilkinson Excavating, Inc. per the attached spreadsheet.

Right-of-Way - Hadsell Street Bridge

Town Administrator, Mari Enoch, advised that there were four property owners whose land was involved in either land acquisition or temporary and permanent easements for the purpose of reconstructing the Hadsell Street Bridge.

A motion was made, seconded and so voted for the Board of Selectmen to sign the “Order of Taking for the Hadsell Street Bridge over the Umpachene River,” as authorized by May 2, 2016 Annual Town Meeting, as well as the “Layout of Umpachene Falls Road a/k/a Hadsell Street, Hadsell Street, and Canaan Southfield Road,” as approved at the July 25, 2016 Special Town Meeting.

The recordable Mylar plans for the road layout need to be signed by three members of the Planning Board. However, one member has resigned, one member is out of the country and one member is uncomfortable signing because he wasn't part of the vote. Mark Carson was the only Planning Board member who had signed the plans. The Board of Selectmen appointed both Sharon Fleck and Tom Stalker to the Planning Board to fill the two vacancies on the Board for the purpose of signing the Mylar plans.

Broadband Update

Richard Long reported:

1. The Broadband Committee is researching the process for obtaining legal authority for the Town relating to long-term financial commitments.
2. The Committee will begin to prepare RFP for the procurement process.
3. The Committee will continue to work with MBI and the State to encourage them to use the Town's make-ready allocation to fund immediate work on pole surveys, pole assessment, negotiation of permits, etc. Frontier has also requested that MBI and the State use the Town's allocation to fund this work. MBI has agreed to do the pole survey, which is the least costly, but has not made a commitment on the pole assessment or the permit applications or the cost associated with those submissions.
4. MBI at some point made the decision that if a town elected not to go with MBI to do the system design, it would not allow the town the make-ready allocation, however, it is now considering an exception to that policy. Richard stated that MBI advised him it would be willing to do the make-ready application but would expect the Town to pay for it.
5. Richard, Mari and Michele will meet with Rep. Pignatelli on August 25 to discuss Home Rue Petition. The Broadband Committee will meet with representatives from MBI to discuss procurement on August 26.
6. Frontier has indicated to MBI that the Town of New Marlborough would be the first town in Massachusetts they would contract with.
7. MBI is uncertain about the use of dark fiber (unused fiber). A majority of the middle mile is dark fiber owned/leased by Axia. If dark fiber could be made available to the towns' supplier, it would save wiring 16-20 miles that currently extend into the last mile.
8. A Home Rule Initiative would have to be approved by the Board of Selectmen or a Town vote and then sponsored by Rep. Pignatelli who would then present it to the Legislature.

TOWN ADMINISTRATOR UPDATES

Mari Enoch reported that the \$5,000 MBI grant given for professional services given last year needs to be extended as it will shortly expire.

A motion was made, seconded and so voted to authorize Michele Shalaby to sign the agreement extending the \$5,000 MBI grant to June 30, 2017.

SELECTMEN'S UPDATES

Board of Selectmen Chair, Nat Yohalem, expressed his appreciation for the excellent work done by the Highway Department and Chuck Loring with the lined roads.

Crosswalks

Highway Superintendent, Chuck Loring, will be contacted advising him that the Board of Selectmen would like the crosswalks repainted in front of the Library and the Southfield Store.

Letter to Southern Berkshire Regional School District

A motion was made, seconded and so voted to send a letter to the Southern Berkshire Regional School District requesting that \$70,000 of unused capital be returned to the five district towns.

Baystate Municipal Accounting Group

Mari Enoch advised the Board that Baystate is continuing work to finish the reconciling of accounts. No additional monies have been paid to them.

Memorial Day

Sharon Fleck advised she has not heard from Dave Hastings regarding the Memorial Day Contingency Plan.

Fire, Rescue and Police Trauma Training

Rosemarie Masters will present the first of two seminars to the Fire, Rescue, and Police Departments on August 23 on how to best deal with trauma situations. .

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn the meeting at 7:13 p.m.

Respectfully submitted,

Sharon Fleck
Administrative Secretary

HIGHWAY ROAD MATERIALS BID

AUGUST 10, 2016

SIZE	MATERIAL	COMPANY Lane Constr.		COMPANY Century Agg.		COMPANY Wilkinson	
		PICKED UP	DELIVERED	PICKED UP	DELIVERED	PICKED UP	DELIVERED
3/8"	Crushed Stone	No bid	No bid	\$9.95	\$13.95	\$9.50	\$13.50
3/4"	Crushed Stone	No bid	No bid	\$9.00	\$13.00	\$9.50	\$13.50
1"-1 1/2"	Crushed Stone	No bid	No bid	\$8.75	\$12.75	\$9.50	\$13.50
1"-1 1/2"	Washed Stone	\$12.00	\$18.00	\$10.00	\$14.00	\$9.75	\$13.50
3" minus	Crushed Stone	No bid	No bid	\$9.50	\$13.50	\$9.00	\$13.50
3"	Processed Gravel	No bid	No bid	No bid	No bid	\$9.00	\$13.50
3/4"	Processed Gravel	No bid	No bid	No bid	No bid	\$9.75	\$13.50
1"-1 1/2"	Processed Gravel	\$10.75	\$16.75	No bid	No bid	\$7.00	\$11.00
3"	Crushed Stone	No bid	No bid	\$6.70	\$10.70	No Bid	No Bid
	Dense Grade Mix						
1-1/4"-1 1/2"	Crushed Stone	No bid	No bid	\$6.70	\$10.70	No Bid	No Bid
	Dense Grade Mix						
3/4"	Crushed Stone	No bid	No bid	\$6.70	\$10.70	No Bid	No Bid
	Dense Grade Mix						
6"	Crushed Stone	\$12.50	\$18.50	\$9.50	\$13.50	\$10.00	\$13.50
	Bank Run Gravel	\$8.00	\$14.00	No bid	No bid	\$6.50	\$11.00
	Washed Wntr Sand	No bid	No bid	No bid	No bid	\$9.50	\$12.00
	Fill	\$3.50	\$9.50	\$2.50	\$6.50	\$5.00	\$8.50
	Top Soil	No bid	No bid	\$21/ton	\$24/ton	\$25/ton	\$30/ton
	Proof of Liability		x				
	Cert. of Non-Collusion		x				
	Cert. of Vote		x				

x