



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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Nathaniel H. Yohalem, chair
Tara B. White
Michele Shalaby
Board of Selectmen

**Minutes of Board of Selectmen
September 23rd, 2016
10:30 AM**

Selectmen Present: Nat Yohalem, Chair
Tara White
Michele Shalaby (by phone)

Others Present: Richard Long, Broadband Committee, Chair
Mari Enoch, Town Administrator

The meeting of the Board of Selectmen convened at 10:30 a.m.

Tara White moved that Michele Shalaby be allowed to participate by phone for reasons of geographic distance. Nat Yohalem seconded the motion and it was so voted to allow Michele to join the meeting by phone.

Broadband Update:

Richard Long updated the board on the status of the RFP for Turnkey Broadband. The RFP had been scheduled for release on September 15th but MBI had asked the Town to hold it for revision. Richard stated that he and MBI had been working collaboratively on the four areas that MBI had identified for revision:

- Cable franchise agreement—MBI had originally suggested we require one but now says it would be illegal to do so. However, MBI could require one as a condition of receiving the MBI grant money and the RFP will be revised to reflect that.
- Complete contract—MBI states a contract must be included in the RFP. It will be included as an attachment.
- Editorial Refinement—MBI felt the RFP would benefit from some reorganization and editing. Richard will continue editing with guidance from MBI.
- MBI grant and Vendor—MBI may develop a separate agreement between the potential vendor and MBI but it will not be part of New Marlborough's RFP.

Richard will attend an all-day work session at Mass Technology Collaborative in Westborough on Monday, September 25 with Phil Holahan, Jennifer Sauberman, and other MBI representatives to work on revisions to the RFP. He is working towards a new release date in early to mid-October.

A short discussion was held regarding the make-up of the Selection Committee.

A motion was made, seconded, and so voted to appoint Mari Enoch, Chief Procurement Officer, as well the entire Broadband Committee to the Selection Committee for the Turnkey Broadband Request for Proposal. Michele Shalaby recused herself as she is a member of the Broadband Committee.

Other Business:

Trick-or-treat hours were clarified to be Monday, October 31st from 5-7 pm.

Being that there was no further business, a motion was made, seconded and so voted to adjourn the meeting at 11:36 a.m.

Respectfully submitted,

Anne Marie Enoch
Town Administrator