

MINUTES
Town of New Marlborough Broadband Committee
Wednesday, November 9, 2016, 8:00 a.m.

1. The following Committee members were present:

Richard Long
Steve Klein
Michele Shalaby
Tom Stalker
Owen Wright

constituting all the members of the Committee; whereupon, Mr. Long called the meeting to order at 8:05 a.m. Also present was Mari Enoch, Town Administrator.

2. Minutes for the meetings of October 5 and 20, 2016 were approved by unanimous vote.
3. The Committee then proceeded to evaluate the one proposal submitted by Frontier Communications. As each member had previously done a private rating using a provided rating sheet, the group then proceeded to review each comparative criterion section to reach agreement on one composite rating for each item. After this process was completed, the group then proceeded to determine an overall composite rating of the various criteria, which was to be weighted more heavily for certain of the previously designated criteria. At the end of the process, the group agreed on an overall rating of Advantageous. Further, the Committee evaluated the overall proposal as responsive. At that point the Committee opened the price submittal envelope. Initially, the price seemed high, but the Committee then considered that because of a rebate to subscribers above the base level, effectively the proposal allowed the Town to recoup the price from subscribers without any onerous effect on subscribers.
4. Upon motion duly made, seconded and passed by unanimous vote the Committee approved the Frontier Communications' proposal as advantageous and responsive, and further recommended the selection of Frontier to the Board of Selectmen for approval at the Board's next meeting.
5. There being no further business, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Respectfully submitted,



Thomas R. Stalker, Secretary