

**MINUTES**  
**Town of New Marlborough Broadband Committee**  
**Wednesday, July 13, 2016, 10:00 a.m.**

1. The following Committee members were present:

Steve Klein  
Richard Long  
Michele Shalaby  
Tom Stalker  
Owen Wright

constituting all the members of the Committee; whereupon, Mr. Long called the meeting to order at 9:00 a.m. In addition to Committee members, numerous local residents were present, along with MBI representatives Peter Larkin, Chairman, Philip Hollohan, Deputy Executive Director and General Counsel and John Furey III, FFTH Construction Manager. The Broadband Committee of the Town of Monterey also attended as invited guests.

2. Approval of the minutes of the July 6, 2016 meeting were deferred to the next meeting.

3. Mr. Long introduced the representatives of Frontier Communications including Kevin Smith, Vice President of Business Development; Michael Cicchetti, Director of Government Affairs and Donald Crockett, Engineering and Design. Frontier proceeded to make a powerpoint presentation briefly outlining their history, size and national presence, followed by a conceptual proposal of high bandwidth internet and other services for the Town of New Marlborough. Key elements of the proposal are as follows:

- Frontier to finance, design, make ready, build, operate and maintain a state of the art high bandwidth, fiber-based network to support internet access, a television/video package, and telephone.

- All residences connected at the start with all having access (requires opt in) to free bandwidth up to 18 mbs, with higher levels of bandwidth available at tiered pricing. Additional fees would apply for television/video and telephone.

- The Town would be contractually committed to a 15-year financial obligation to pay a monthly fee per residence at up to \$30 for the first five years, with a step down in fee for years six through fifteen. Town has no further obligation after year 15, and Frontier continues to own and operate the system.

- Frontier would come into New Marlborough along Norfolk Road with an electronics hut near the border adjacent to Norfolk Road.

-Timeline from start to finish would be up to three years, but increments of build-out can be “lit up” as they go. Make ready is one of the most unpredictable and significant pieces of the timeline.

-Pricing to be determined subsequent to estimating the cost to build and operate the network, but would be competitive. Frontier doesn’t have a contract template per se, but can provide a sample contract for review/discussion.

4. Clarifying questions were open first to the Committee and special guests, followed by general comments or questions from other attendees. There appeared to be a high degree of interest in the potential to work with Frontier.

5. Further discussion among the Committee, MBI and Frontier concerned legal authorization issues, State funding, the potential for CAF funds, MLP fees and next steps. Frontier will begin cost estimating with Mr. Furey and Mr. Crockett to review MBI assumptions for number of residences and poles and miles of road. The Committee agreed to schedule its next meeting for July 19, 2016 and 9:00 a.m. to review further steps to move the effort along.

6. On motion duly made, seconded and with unanimous consent, the meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Thomas R. Stalker", with a long horizontal line extending to the right from the end of the signature.

Thomas R. Stalker, Secretary