

MINUTES
Town of New Marlborough Broadband Committee
Wednesday, September 21, 2016, 8:00 a.m.

1. The following Committee members were present:

Richard Long
Steve Klein
Michele Shalaby
Tom Stalker
Owen Wright

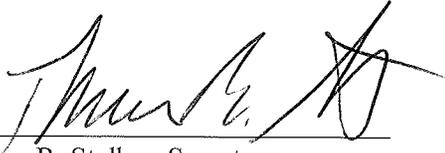
constituting all the members of the Committee; whereupon, Mr. Long called the meeting to order at 8:00 a.m. Also present was Mari Enoch, Town Administrator.

2. Minutes for the meeting of September 15, 2016 were deferred for approval at the next scheduled meeting.
3. The Committee reviewed the circumstances around the MBI-requested withdrawal of the Broadband RFP, and discussed the additional issues MBI would like to be addressed within the RFP. Additionally, it was noted that further time would be necessary to draft a complete contract of Terms and Conditions to govern the proposed transaction once a Vendor is selected. Mr Long noted that he and MBI had agreed to meet on Monday, September 26, for a full day working session with MBI staff and lawyers with the intent of speeding the re-issuance of the RFP. A tentative date of October 7 was set for the re-issuance.

Separately, it was noted that the only party to receive the RFP had been notified, and acknowledged, the RFP withdrawal.

4. A discussion then ensued concerning an informational campaign for Town citizens on the status of our broadband efforts and the issues on which they will be called to vote. The members discussed some talking points that could be used in small meetings or in one on one meetings, including the effort to substantially eliminate any potential tax impact on the Town, as well as the need to deal with procedural issues related to the State procurement law. It was agreed that the Broadband site on the Town webpage needs to be updated and populated with information.
5. The next meeting was tentatively planned for the following week with a specific date to be agreed.
6. On motion duly made, seconded and with unanimous consent, the meeting adjourned at 9:00 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas R. Stalker', written over a horizontal line.

Thomas R. Stalker, Secretary