

## Finance Committee Minutes

### January 16<sup>th</sup> 2014

The meeting was called to order at 5:03PM. Present were Mr. Edgar Zukauskas presiding, Mr. David Herrick, Mr. Ira Yohalem, Ms. Pat Mielke, and Mrs. Prudence Spaulding, guests were Mr. Nathaniel Yohalem, and Ms. Tara White selectmen and Mr. Ed Harvey, Emergency Management Director.

The Minutes for January 9<sup>th</sup> 2014 were circulated, but the reading of said minutes was waved, Mr. Herrick 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

This meeting had been called earlier than usual so that Mr. Ed Harvey, the Emergency Management Director could be present to answer any questions regarding the Emergency Management Budget. The various parts of the budget were clearly explained, and there were few questions. One of the questions related to the sharp rise in cost of the Emergency Notification System. This system is set up to inform citizens of the town when there is an emergency, and can be used to alert the people to the closing of the school, or a road etc. The number of people enlisted has increased and thus the rise in price has occurred. The technical support service of \$500 per year remains the same. And Mr. Harvey stated that this service is excellent. The other question was concerning the salary of the director. Last year the salary of the director was \$3000, although Mr. Harvey did not know this. He had included in the Emergency Management Salaries a small salary of \$50 per day, for five days in case he was not available. Otherwise Mr. Harvey will serve every day throughout the year. Other expenses were itemized. With no further questions Mr. Harvey left.

The committee then returned to review the minutes of January 9<sup>th</sup> Mr. Herrick 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

A request to transfer from the Reserve Fund the sum of \$3,104 to the Worker's Compensation Account [90912.00] was made. The balance in that account is .00. This requested sum results from that additional premium resulting from the audit adjustment, and reflects there were lower credits and higher adjustments from the payroll audit. Mrs. Spaulding 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

The committee then began to review the following budgets:-

Emergency Management Expenses [60291.01 (no figures for last year's account) now requesting {\$1,825} This budget includes training, mileage, office supplies, General Expenses and the assessment for the town to be part of the Southern Berkshire Regional Emergency

Prudence Spaulding

January 17<sup>th</sup> 2014[Type text]

Planning Committee Assessment group. Mr. Harvey stated that this is an excellent group and has some people that will be able to be helpful should we need to apply for grants etc. Mrs. Spaulding 1<sup>st</sup>, Mr. Herrick 2<sup>nd</sup> passed unanimously.

**Emergency Management Notification System** [60291.5] (\$1,616) now requesting {\$3,313}, Mrs. Spaulding 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

**Emergency Management Salaries** [60291.01] no figure for last year's budget was included on the budget form, now requesting {\$4,250} Mr. Zukauskas 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

**Umpachene Falls Park** [50650.00] (\$3,800) now requesting {\$4,000} Mr. Herrick 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed with Mr. Zukauskas recusing.

**Constable Expenses** [60211.01] (\$95) level funded {\$95} Mr. Yohalem 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed with Mr. Zukauskas recusing

**Constable Salaries** [60211.00] (\$475) level funded now requesting {\$475} Ms. Mielke 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed with Mr. Zukauskas recusing.

**Animal Expenses** [60293.77] (\$1,660) level funded now requesting {\$1,660} Ms. Mielke 1<sup>st</sup>, Mr. Zukauskas 2<sup>nd</sup> passed with Mrs. Spaulding recusing.

**Mental Health** [70523.00] (\$200) level funded now requesting {\$200} Mr. Yohalem 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

**Election Expenses** [10162.00] (\$2,225) level funded now requesting {\$2,225} Mrs. Spaulding 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

**Town Clerk Expenses** [10161.01] (\$2,200) level funded now requesting {\$2,200} Mrs. Spaulding 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

**Street Listings** [10163.00] (\$1,000) level funded {\$1,000} Ms. Mielke 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

**Town Records Preservation** [10161.02] ((\$5,000) level funded now requesting {\$5,000} Ms. Mielke 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

**Assessors Tax Map Update** [10141.55] (\$2,900) level funded now requesting {\$2,900} Ms. Mielke 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

**Assessor Revaluation** [10142.00] (\$5,000) level funded now requesting {\$5,000} Ms. Mielke 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

**Assessors General Expenses** [10141.01] (\$2,900) level funded now requesting {\$2,900} Mrs. Spaulding 1<sup>st</sup>, Ms. Mielke 2<sup>nd</sup> passed unanimously.

**Assessors Consultant** [10141.77] (\$5,000) level funded {\$5,000} Mrs. Spaulding 1<sup>st</sup>, Mr. Yohalem 2<sup>nd</sup> passed unanimously.

The following budgets have been put on HOLD:-

**Building Inspector's Salary** [60241.04]

**Treasurer's Salary** [10147.01]

**Town Clerk's Salary** [10161.00]

**Assessors' Computer Contingency** [10141.44]

**Assessors' Clerk Salary** [10141.02]

**Assessors' Salaries** [10141.00]

Mr. Herrick had to leave the committee at 5:30PM, however a quorum remained so the budget review continued.

However, both Ms. Mielke and Mr. Yohalem suggested that the time of the regular Finance Committee Meetings be changed to 5:00 PM since the 7:00PM makes the members returning to their home late at night. While the next meeting will convene at 7:00PM one of the orders of business will be to discuss this change.

The meeting adjourned at 5:55PM and the next meeting will be at 7:00 on January 23<sup>rd</sup> 2014.

Respectfully submitted,

Prudence Spaulding Secretary.

