

**New Marlborough Planning Board  
Wednesday July 23, 2014**

**Attendees:**

**Chair:** Patricia Hardyman;

**Members:** Judy Hattendorf, Jamie Mullen, Charlie Parton

**Other attendees:** Jane Tant, Pam Stebbins

**Call to Order:** 7:05 pm

**New Business:**

Patricia Hardyman introduced Jane Tant to the Board as a candidate for the position of PB clerk identified via contact with Prudence Spaulding, Chair of the Council on Aging. Jamie Mullen stated PB desire that any candidate accept the clerk position for a minimum of one year. Ms. Tant indicated willingness to abide by a one-year term. Charlie Parton moved to appoint Ms. Tant as PB clerk for the next year. The motion was seconded and approved by voice vote. Ms. Hardyman provided Ms. Tant with payroll forms and noted that compensation for the PB clerk is \$50 per meeting to include attendance and production of minutes to be distributed to PB members. After approval of the minutes by the Board, the document is to be transmitted by the PB clerk to the Town Clerk for posting on the Town website.

Ms. Hardyman introduced Pam Stebbins, reporter for the Five Village News (5VN). Ms. Hardyman requested that Ms. Stebbins inquire as to the prospective publication date of a previously provided interview with the PB. She also asked what is needed from the PB to facilitate coverage by 5VN. Ms. Stebbins stated that 5VN seeks to facilitate community awareness of issues before the PB. Judy Hattendorf offered that to facilitate 5VN coverage at the end of each meeting the PB will highlight the topic(s) deserving dissemination to the community via 5VN. Ms. Hardyman, as Chair, will note deserving topic(s) for prospective publication.

A motion was made, seconded and approved to change the PB meeting schedule to the second and fourth Wednesdays of each month. This change accommodates attendee schedule conflicts. Accordingly, the next PB meeting dates will be August 13 and 27. Ms. Hardyman stated she would notify the Town Clerk to make the appropriate change on the Town website. She stated she would see that notice of the meeting schedule change is sent to local surveyors.

Mr. Mullen recommended PB verify current process of obtaining PB member signatures to Forms A submitted between PB meetings adheres to Open Meeting Law. While the current process avoids unnecessary bureaucratic delay, it might merit review. Mr. Mullen stated he would discuss the matter with Brian Domina, Consultant for Berkshire Regional Planning Commission (BPRC).

## Review of Mail:

- Copy of letter from David Herrick, Township 911 Coordinator, to Town Clerk assigning new 911 numbers to lots 407-49-0, 407-50-0 and 407-51-0 on New Marlborough Southfield Road.
- Letter from the Massachusetts Municipal Association (MMA) urging opposition to language in State Senate bill S. 2183 and sections 74 and 75 of the House economic development bill. MMA states this language would “remove local authority in citing of wireless antennas and equipment.”
- Notice of Decision on Special Permit by Town of Great Barrington dated July 7, 2014 for a community center in a B-2 zone and for associated activity in the floodplain.
- Notice of Decision on Special Permit by Town of Great Barrington dated July 7, 2014 for work in the floodplain to install a solar energy array.
- Notice of a Town of Monterey Board of Appeals Hearing on July 22, 2014 regarding structural renovations at 22 Limerock Lane.
- Notice of a Town of Monterey Board of Appeals Hearing on July 29, 2014 regarding addition of a screened porch at 244 Mt. Hunger Road.
- Notice of Town of Monterey Board of Appeals Hearing on August 20, 2014 regarding alteration/reconstruction of a non-conforming dwelling at 24 Camp Half Moon Road.
- Letter from the Berkshire Regional Planning Commission dated July 15, 2014 requesting written certification and provision of contact information for the NM PB delegate. (Mr. Mullen stated he would provide the information requested as per the official designation letter he had already received as the NM Township delegate.)
- Request from Mike Skorput for PB to review fee schedule. (Current fee for subdivision of land is \$150 per subdivision. Consensus of PB was not to change the fee. Ms. Hardyman stated she would so notify Mr. Skorput.)

## Review of June 11, 2014 Minutes:

June 11, 2014 minutes approved as corrected.

## Old Business:

A motion carried to approve all provisions of the Draft Accessory Apartment By-law of May 21, 2014 as a prospective addition to the “by right” section of the Township Protective Bylaws. It was agreed to send a copy of the Draft Accessory Apartment Bylaw to the following:

1. Brian Domina at BPRC (for review)
2. Jeremiah Pollard, Town Counsel (for review)
3. Board of Selectmen (as potential agenda item for next scheduled town meeting)

Ms. Hattendorf provided a first draft of "2014 Planning Board Goals and Strategies" based upon discussion at the June 11, 2014 PB meeting. Discussion ensued on how to implement specific strategies in support of the first goal "Gain community trust and support". It was agreed that all PB members would review already published articles containing statements from opponents of the defeated revision of the Protective Bylaws. After review they would generate 3-4 prospective questions designed to elicit feedback helpful for shaping future PB action consistent with community desires.

The meeting was adjourned at 8:55pm.