

**New Marlborough Planning Board
Wednesday January 13, 2016**

Attendees:

Chair: Holly Morse

Members: Patricia Hardyman, James Mullen, Charlie Parton

Other attendees: Jane Tant (secretary)

Call to Order: 7:07 pm

Review of Mail:

- Town of Monterey Notice of Decision granting the application of Merry and Bruce Regenstreich to construct an addition to a screened porch at 7 Seven Arts Road.
- Town of Monterey Notice of Decision granting the application of Eric E and M Rosen to make interior changes plus add a screened porch and addition to the main level.
- Letter from Town of New Marlborough Town Administrator, Mari Enoch, providing guidance on annual reports due on February 1, 2016.

Review of Minutes:

Minutes of the December 22, 2015 meeting were approved with three in favor and one abstention.

Old Business:

Ms. Morse reported Ms. Teena Parton will be preparing a list of all Form A's approved by the Planning Board during 2015. This information will be included in the annual report.

Mr. Parton volunteered that he will discuss with the Town Clerk her previous request for a copy of all Form A's approved by the Planning Board over the last three years. Members noted that in addition to the file of Form A's maintained by the Planning Board, copies of the documents are in the Treasurer records when the fee paid is recorded and deposited.

Ms. Morse reported she had received notice the Berkshire Regional Planning Commission (BRPC) received more applications for District Local Technical Assistance (DLTA) than can be funded. Accordingly, she was advised it might be appropriate to prioritize the two applications submitted by the New Marlborough Planning Board. Ms. Hardyman then made a motion to give first priority to the application for updating of the Open Space and Recreation Plan submitted under the application category "planning for growth". Mr. Parton seconded the motion. Mr. Mullen proposed an amendment to the motion adding the rationale that prioritization of the DLTA applications is due to the large number of applications received. The amended motion was approved unanimously.

Ms. Hardyman noted that since the Commonwealth Attorney General's Office has ratified the changes to the Protective Bylaws approved by New Marlborough voters at the last annual town election, the approved changes should be incorporated in the publically posted Protective

Bylaw document. Ms. Hardyman promised to provide the approved wording to Ms. Morse who will provide it to the Town Clerk for posting.

Ms. Morse then directed Board members to a draft document for discussion purposes received from Brian Domina of BRPC summarizing proposed changes to the Protective Bylaws. After discussion of Section 2.1, the members reached consensus to retain the terms "Rural District" and "Village District". Members then reviewed the remainder of the document.

Mr. Mullen offered a motion to approve the Summary of Proposed Changes to the Protective Bylaws recorded by Mr. Domina in December 2015 based upon prior Planning Board discussion and agreement. Ms. Hardyman seconded the motion and it was unanimously approved.

Ms. Morse provided members with a draft hand-out for use at community meetings regarding the Amendments to the Protective Bylaws slated for presentation at the 2016 annual town meeting. Based upon discussion the hand-out was streamlined. Ms. Morse made a motion to accept the draft hand-out as amended for use at prospective community meetings. Mr. Mullen seconded and the motion was unanimously approved.

Mr. Parton informed the Board that a community meeting is scheduled for February 2, 2016 7pm at the Firehouse. Two Planning Board members are planning to attend to obtain feedback on the Protective Bylaw amendments under consideration by the Board.

Ms. Morse stated she is hoping to hold another community meeting, a "business breakfast", on either February 6th or 13th. As three or more Planning Board members may attend, this could potentially be an official meeting of the Planning Board. Ms. Morse noted that she is prepared to post notice of the meeting two weeks in advance.

Ms. Morse proposed developing an introductory paragraph to accompany the hand-out for community meetings. The purpose of the introductory paragraph would be to summarize the roles and responsibilities of municipal planning boards per Commonwealth law. Mr. Mullen stated he could provide appropriate language from Massachusetts General Law for this purpose.

Ms. Hardyman proposed adding the following question below the introductory paragraph:

"What do you think about having more than one district in New Marlborough? Why would this be beneficial or not beneficial?"

Consensus was reached to place the introductory paragraph and this question on a separate sheet to accompany the handout.

The meeting was adjourned at 8:46 pm.