



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH**
807 Mill River Southfield Road, Mill River, MA 01244-0099
Phone: 413-229-8116 Fax: 413-229-8253

**Minutes
Highway Planning Working Group
Wednesday, January 20, 2021
4:30 pm
Via ZOOM**

Members Present: Barbara Marchione, Chair
Chuck Loring
Mark Carson
Members Absent: Matt Wright
Others present: Mari Enoch, Town Administrator

The meeting was called to order at 4:31 pm. It was noted that the meeting is being recorded on Zoom.

Discuss Town Road Plan and Highway Equipment for Capital Planning purposes

The committee discussed the 3/5 year road plan and noted that the dirt roads need to be integrated into the plan. Paving certain sections of dirt road will eliminate continuously dumping gravel/grading and will result in a cost and time savings. Chuck pointed out that in addition to cost savings, there are safety issues that will be improved with paving select sections of some of the dirt roads. Chuck felt that the road plan should include one dirt road project per year as that was manageable for his crew.

The Committee discussed the capital plan for trucks and equipment and updated the information to include the replacement year. It was agreed that the plan needs yearly updating as replacement years are estimated and equipment condition and costs need yearly reassessing. Other capital expenses for the building and yard improvements are yet to be added.

Discussion of requests from finance committee re capital and road plan

Barbara conveyed the requests from the finance committee for submitting the information. The Capital Planning group will be sending guidance on compiling inventory.

Integration of tree work into plan for roads for FY 2022

As Matt was not present, the tree work information was held until the next meeting.

Any other items for discussion by committee

The next meeting was set for Tuesday, February 2, at 4:30.

A motion was made, seconded, and so moved to adjourn the meeting at 5:33.

Barbara Marchione, Yes
Mark Carson, Yes
Chuck Loring, Yes

Submitted by,

Mari Enoch, Town Administrator